



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MEETING  
AGENDA**

**Monday November 7, 2011; 7:00 PM**

**J. V. FLETCHER LIBRARY – Story Hour Room**

- I. Call to Order [**4 seconds**]
- II. Signing of Trust Fund Warrants [**5 minutes**]
- III. Approval of Minutes [**5 minutes**]
  - A. **September 26, 2011** [Bolded minutes in packet] **VOTE**
- IV. Acceptance of Treasurer's Quarterly Report [**10 minutes**]
  - A. Sale of Zimmer Stock (monitor)
  - B. Review Investment Status of Funds (defer)
  - C. DRAFT Trustee Budget and Expenditures to date (1<sup>st</sup> Quarter)
  - D. Bartholomew Reports
- V. Report of the Director [**15 minutes**] **VOTE**
- VI. Report of Committees [**5 minutes**]
  - A. Trustee Information Exchange
- VII. Communications [**20 minutes**]
  - A. Skinner Sale correspondence
  - B. Thank you letter to Supt. Olsen
  - C. FMLA Request – Brovina
  - D. FMLA Request - Leedberg
  - E. Energy Saving Estimate (working with Energy Committee)
  - F. Conflict of Interest Training
  - G. Notes on Tour with Rosemary Waltos, Building Consultant, MBLC
  - H. Long term Debt Forecast
- VIII. Unfinished Business [**15 minutes**]
  - A. Discuss timing of Planning and Design Grant request (ATM vs. STM)
  - B. DRAFT Annual Action Plan FY13 **VOTE**
- IX. New Business [**15 minutes**]
  - A. Long Range Planning Process Calendar and Discussion
- X. Announcements [**10 minutes**]
  - A. Friends' Liaison Report (Flint)
  - B. Foundation Committee Report (Rainville)
  - C. PWI Report (Price)

